

CITIZEN PLANNING COMMITTEE  
December 21, 2017 Minutes

Meeting Called to Order: 6:33 pm

Present: Pamela Hamel, Chair; Bernard Dauphinais, Vickie Kimball, Bonnie Lane, Vice Chair; Steve Lindsey, Tony Tavares, Deborah Johnson (Planning Board Liaison),  
Consultant Present: Steve Whitman, Resilience Planning & Design  
Absent: Michele Lacroix

Town Residents Attending: Ray Blake, James Joyce, Peter Smith  
Waived reading of Nov 28 Minutes. Following review by Committee Members, the Minutes were approved as presented.

**Updates**

Committee Member, Michele Lacroix, emailed the Chair she was unavailable this evening, although she sent her report on town and school related dates to allow the Committee to set the CPC Planning/Zoning open House for Friday, February 16 at 6:30 PM and Saturday 17<sup>th</sup> at 10:00 AM.

**Chair's Report:** Pam reported on her meeting with the Select Board. Agreement on establishing a web page and email for the Committee will significantly help to get the word out to Town residents and open communications. Residents will be able to comment and communicate directly with the CPC. Tony and Bernard agreed to monitor the email and print out communications from Groton citizens to share with the Committee.

The website will post all minutes from CPC meetings, important invitations to residents and learning/informative tools.

The Chair asked Deb and Steve to explain the 319 Grant reimbursements, administered by the Newfound Lake Region Association, and available to the CPC and Town. They explained that the NLRA would assist Phase 1, tasks 3-5 up to \$1,950 and reimburse task 6 of Phase 2, up to \$4,000. The 319 Grant has a focus on communities developing land use ordinances that protect drinking and surface water quality, and include for adoption rules protecting steep slopes, highly erodible soils, wildlife habitat, riparian buffers and/or rip-buff functions for wetlands and floodplains. Planning may also include other important issues identified through a citizen engagement process.

The CPC then reviewed the draft mission statement for placement on the web and suggested changes, and finished the evenings tasks of reviewing and making modifications to the project time-line and invitation to February's Planning/Zoning open House.

Assignments to Members – review all suggested changes to the time-line, CPC Mission Statement and Invitation to February's Planning/Zoning open House. Refine these for next meeting.

Next scheduled meeting is set for 6:30 on January 9, 2018 at the Groton Town House.

Motion for adjournment at 8:12 PM.

Respectfully submitted,  
Deborah B Johnson