

# Town of Groton

**The Town of Groton NH** seeks a Full-Time Public Works Director to manage their Highway Department, currently composed of 1 part time laborer and 1 part time equipment operator. The Public Works Director will report directly to a 3-member Select Board. Responsibilities include but are not limited to planning, scheduling, directing, organizing and managing all activities and functions of the Highway Department, including summer and winter maintenance of streets and highways in accordance with goals set forth by the Select Board and consistent with funding allocated in the approved budget. A more detailed list of responsibilities is available by contacting the Select Board office at 603-744-9190. Qualifications required are applicants must be 18 years or older, must possess a CDL Class B driver's license, three to five years' experience in operation and maintenance of highway department equipment. Looking for a candidate that has the ability to work well with employees and the public and create a team atmosphere. Candidates must successfully complete a background check and reference checks. Supervisory experience preferred. Benefits package offered. Please submit your application/resume to Groton Select Board at 754 North Groton Road, Groton, NH 03241. Applications/resumes must be received by noon on Thursday, May 25, 2023 to be considered. Resumes will not be accepted by fax or e-mail. Serious inquiries only. Position open until filled.