

**TOWN OF GROTON
SELECT BOARD MEETING
January 31, 2012**

In Attendance: Kyle Andrews, Ron Madan, Miles Sinclair, Pamela Hamel (Administrative Assistant)

Audience Members Present

Kyle called the meeting to order at 7:15pm.

MINUTE APPROVAL

Kyle motioned to approve the minutes of January 24 as written, Ron 2nd, so voted.

APPOINTMENTS

Beth Peck: Homeland Security, Emergency Management Division

Beth Peck addressed the Board regarding moving the Town Garage out of the flood way. She explained that at times Hazard Mitigation Grant Programs which stem from a disaster are available. In this case the disaster is Hurricane Irene. The grant is a 75/25 matching grant. The Town's portion is 25% and could be met with in-kind services. The first step is to file a letter of intent which is due by February 10. Part of the process includes a benefit/cost analysis which will determine if it is more cost effective to purchase and demolish the building (Town uses the funds to relocate) or relocate the current structure. If a grant is secured, the Town would have 3 years to do the project. Ms. Peck left the Board with information regarding the different grants that would be available.

UPDATES

Mapping Contract

The Town is currently under contract with Avitar for this year's tax map updates. Pamela will contact Bruce Barnard to let him know that he does not need to submit a proposal for this year.

Rumney Census

The Board confirmed from the 2010 census website that the Rumney population listed on the FIRE/EMS worksheet is correct.

Request for Personnel Records

The Board confirmed that some items such as resumes, pay, awards and job applications with the social security numbers removed are subject to the Right to Know law. Other items such as employee review, discipline, etc., are not. The Board has not received an additional request for personnel records but will let the petitioner know that the requested information is non public.

OLD BUSINESS

Faucher Junkyard Violation

Kyle motioned to sign the letter to the Fauchers giving them 30 days to clean up the property, Miles 2nd, so voted.

Kirk Junkyard

Ron motioned to sign the letter to Kirk regarding his junkyard license application, Miles 2nd, so voted. The Board is requiring a minimum 6 foot screening fence and locking gate along the road side of the property and allowing for up to 100 cars to be stored. The license will be issued once the fencing and gate are in place.

Meeting with Plymouth Select Board

The Plymouth Select Board prefers to meet during their regular meeting instead of a work session. This will be at 6:00pm on Monday, February 27.

Krueger Property

The Town's attorney drafted a letter to be recorded at Grafton County Registry of Deeds correcting the Town's mistaken seizure by tax deed of Map 10 Lot 12.

Miles motioned to sign the acknowledgment regarding the Town's mistaken seizure by tax deed of Map 10 Lot 12, and draft a letter to Krueger explaining the circumstances, provide him a copy of the acknowledgment, and get his assent or opposition to have this recorded, Kyle 2nd so voted.

NEW BUSINESS

Glen Hansen

Glen Hansen addressed the Board regarding the current condition of the Town's backhoe. In his opinion the bearing is turning itself on the top of the rod where the pin attaches through the piston. His fear is this could seize up and put a rod through the block. He would like to know if they should retire this machine until town meeting. Although his personal backhoe is available if needed, he also has some personal commitments that require its usage as well. He will not take the Town's backhoe on the road. Currently they are only loading sand and salt with it. He is also trying to save this for some trade-in value. Last summer \$8,000 was all the insurance company would have given for it had they totaled it after the fire. Trade in value is about \$4,000 but could be reduced to \$1500 or less if the motor goes. The Board agreed to continue to use it loading sand and salt only. It will stay at the garage.

MS-60 Waiver

Kyle motioned to sign the MS-60 waiver, Ron 2nd, so voted. The waiver is available for municipalities with a population of under 750 people allowing them to complete Parts 1 & 2 only.

MS-60A

Kyle motioned to sign the MS-60A, Miles 2nd, so voted.

Cover of Town Report

The only submission for a cover for the Annual Report was a picture of the Old Peppersass, which former

resident Daniel Kidder had a part in building/engineering. Groton Historical Society (GHS) member Kathy Sobetzer has volunteered to submit a write up linking the Peppersass to the Town. The Board will allow up to one page that will appear on the inside cover of the report.

Library Trustees

The Library Trustees have requested that the Town Clerk's cabinets currently located in the library be moved so they can utilize that space. The Board will take some measurements in the closet and determine what additional floor bracing is needed before moving the cabinets. They would like Pamela to contact the trustees to find out their long term intentions regarding relocating the library and their immediate plans for the boxes of books that are currently stored in the meeting room.

Hazard Mitigation Planning Scope of Work and Agreement

Miles motioned to sign the Hazard Mitigation Planning Agreement, Ron 2nd, so voted.

Office Closings

Pamela explained that because the Treasurer, Town Clerk and Select Board use 3 separate software applications to input revenues, she will be working with the Treasurer and Town Clerk to assign Department of Revenue account numbers to all the Town's revenue accounts as well as renaming any accounts so they are consistent in every program. They would like to do this on Monday, February 20 which is normally a holiday (President's Day). Thus even though they will be working they would like the offices to be closed. The Board agreed. In addition, the Select Board office will be closed during the last week of March while the Administrative Assistant is on vacation.

Tropical Storm Irene Emergency and Administrative Cost, Completion & Certification Report

Ron motioned to sign the Tropical Storm Irene Emergency and Administrative Cost, Completion and Certification Report, Kyle 2nd, so voted. The Board is verifying that this initial work has been completed and the Town has received the Federal portion of compensation.

Administrative Assistant's Review

The Board scheduled the review for February 21 at 6:00pm. They will utilize the same evaluation forms used in the past.

QUESTIONS AND COMMENTS

Kyle motioned to go into nonpublic pursuant to RSA 91-A:3 II (b) at 8:30pm, Ron 2nd, so voted.

Kyle motioned to return to public session at 8:50pm, Ron 2nd, so voted.

Miles motioned to adjourn at 8:51pm, Kyle 2nd, so voted.

Respectfully Submitted
Pamela Hamel
Administrative Assistant