

**TOWN OF GROTON  
SELECT BOARD MEETING  
October 22, 2013**

**In Attendance: Christina Goodwin, Kyle Andrews, Miles Sinclair, Pamela Hamel (Administrative Assistant)**

**Audience Members Present**

Christina called the meeting to order at 7:06 pm.

**MINUTE APPROVAL**

**Christina motioned to approve the minutes of October 15 as written, Kyle 2<sup>nd</sup>, so voted.**

**UPDATES**

Safety Concern

The Board met with the Town Clerk to discuss any safety concerns that she might have or recommendations for scheduling changes to minimize the frequency of the office personnel working alone in the building. The Board also looked into training programs. Both Primex and the New Hampshire Municipal Association offer programs for recognizing aggressive clients, dealing with angry clients, etc. Christina will continue to look into the options available. In addition, the surveillance system will be installed shortly. The Board did convey that neither Laura nor Pam feel concern for their safety while they are working, but this concern will continue to be addressed.

Appeal of the Planning Board's Approval of EDP Met Tower

Miles reported that arguments were made by the Town's attorney, the attorney for EDP and the attorney for Wind Watch. The judge will render a decision in 60-90 days.

**OLD BUSINESS**

Landfill Water Testing Quote

**Christina motioned to approve the quote for Absolute Resource Associates, Miles 2<sup>nd</sup>, so voted.** Price quoted does include ACT Labs doing the metal testing. Absolute has included a discount as well.

Cemetery Access Road

The Board reported that G.R. Hansen, who was awarded the bid, is unable to get bonded. They discussed whether or not it is necessary to require a bond for this bidder (will the bidder get the job done and do the job well, etc.). Miles and Christina are comfortable awarding the bid to Glen Hansen under these circumstances without a bond. They would like to get the project completed this year, and believe that Glen is able to do the work. They are concerned that it might not be completed on time but have agreed to revisit the deadline for completion. Kyle does not feel comfortable removing the bond requirement as it was in the bid specifications. **Miles motioned to reaffirm the awarding of the bid to G.R Hansen less the bonding amount subject to any change orders to be approved by the Board, Christina 2<sup>nd</sup>, so voted, Kyle opposed.**

### Town House Septic System

Miles stated that he knows Bruce Barnard and they are both members of the Hardy Country Snowmobile Club. Because of this he is willing to provide the information regarding the Town House septic system issue but he will not vote on the proposed repair in order to avoid any concerns regarding conflict of interest. He and Mr. Barnard looked at the design of the tank. Mr. Barnard is suggesting pumping it out and making a correction to rectify the problem. The system would not be able to be used after it is pumped until the repair. Because the building is occupied Monday through Friday Miles suggested pumping on a Friday afternoon and doing the repair on Saturday. Mr. Barnard submitted a bid for \$490 to do the repair. **Kyle motioned to approve the bid from Bruce Barnard, Christina 2<sup>nd</sup>, so voted, Miles abstaining.** Pam will contact Mr. Barnard to make arrangements.

### Building Permits for John Fitzpatrick

Mr. Fitzpatrick has received his Public Utility Commission (PUC) approvals for all three projects. Pam reported that only one approval came attached to a specific project thus they do not know which approval numbers apply to each of the remaining projects. In addition, she is waiting to hear back from the assessor regarding a site visit. The Board feels it is prudent to wait until the PUC issue has been clarified and the assessor has visited the property before signing the permits. **Christina motioned to table this until the PUC issue is clarified and the assessor has visited the property, Miles 2<sup>nd</sup>, so voted.**

### Construction and Demolition Debris Policy

Pam reported that Transfer Station Supervisor Joe Koslow would like the one ton truck category to be removed from the dumping price list because it is the same price as the regular large truck bed size. He feels that this will separate it from the one ton dump body category and avoid confusion. Miles stated that he also spoke with Joe who relayed to him that a one ton truck is one ton regardless of whether or not it has a dump body and should be the same price. **Christina motioned to table this until the issue is clarified, Miles 2<sup>nd</sup>, so voted.**

### Transfer Station Roof Repairs

The contractor for the roof repairs has not yet begun the project. The Board will contact him to find out when he will begin the job.

### Junkyard

The Board received paperwork from the attorney regarding scheduling a structuring conference for the Kolomick Junkyard court case. Kyle noted that there have been some changes on the property. The Board will have Ken Knowlton do an inspection to determine whether or not Mr. Kolomick is still in violation. They agreed that they do not want to continue with the court case if he is in compliance. Pam will contact the attorney regarding the deadline for filing the notice of structuring conference, notify her that there have been some changes and arrange for Mr. Knowlton to do an inspection prior to the filing date if possible.

## **NEW BUSINESS**

### Memo to Trustees of the Trust Fund re; Old Home Day Expendable Trust Fund

**Christina motioned to sign the memo to the Trustees of the Trust Funds, Kyle 2<sup>nd</sup>, so voted.**

Memo to Department Heads re: Annual Report Submissions

**Christina motioned to sign the annual report submission memo to Department & Committee Heads, Kyle 2<sup>nd</sup>, so voted.** The deadline is December 20. Anyone wishing to submit photos/ideas for the cover of the Annual Report should contact the Select Board's office. The Board will also review the current Annual Report to determine if there are any changes they think should be applied. Kyle mentioned, for example, possibly adding some blank pages for note taking near the Warrant and Budget.

Groton/Hebron Perambulation

The Hebron Board would like to meet on Thursday, November 7 at 7pm to discuss perambulating the town line. Christina is unable to attend but is fine with just Kyle and Miles attending.

Funds for Potential Assessment and Timber Cruise

The Board looked at the remaining funds in the personnel administration budget category to determine if there were funds for a potential assessment and timber cruise of the TimberVest property. The Conservation Commission has agreed to contribute \$7,000 with a possible reimbursement from the Gemmill Fund. Total cost for assessment and cruise is estimated to be between \$15,000 and \$16,000. The Board is comfortable that there is money in the budget for this. They are waiting for a hard number from KHPAC.

North Country Council (NCC) Representatives

The NCC is looking for representatives from Groton. Chuck Stata stated that the NCC is willing to do periodic local meetings as most of their meetings are held in Bethlehem. The Board will forward this request to the Planning Board for their recommendation.

**COMMITTEE UPDATES**

The KHPAC meeting scheduled for November 7 has been changed to Thursday, October 31 at 7:00 pm.

**Kyle motioned to adjourn at 8:40 pm, Christina 2<sup>nd</sup>, so voted.**

Respectfully Submitted,  
Pamela Hamel