

**TOWN OF GROTON  
SELECT BOARD MEETING  
April 15, 2014**

**In Attendance: Christina Goodwin, Miles Sinclair, Robert Ferriere, Pamela Hamel (Administrative Assistant)**

**Audience Members Present**

Christina called the meeting to order at 7:00 pm.

**MINUTE APPROVAL**

**Christina motioned to approve the minutes of April 8 as written, Bob 2<sup>nd</sup>, so voted.**

**UPDATES**

Christina reported that the catch basin by the bridge on North Groton Road near the Town Garage has been repaired.

**OLD BUSINESS**

New Truck

Glen Hansen reported that all three bids are for the exact same truck. The only question he had was the wheel base which he confirmed was the same on each vehicle. The Board had some questions on the heavy duty snowplow prep package and the electronic monitoring module. Glen stated that they are included in all the bids but the snowplow prep package is not listed on the Foster bid. It also appears as though the electronic monitoring module might be an additional fee to the current Forster bid. As the Foster bid is the lowest, Miles calculated the break down of costs to pick up the truck as, of the three dealerships, it is the furthest away. The Board wants Glen to verify the heavy duty snowplow prep package and the electronic monitoring module on the Foster bid, and any potential sales tax issue for purchasing in Vermont. Current bid amounts are:

- Foster Motors: \$41,299 plus \$184.50 travel expense, total \$41,483.50, no down payment required
- Tilton Auto Serve: \$41, 930, no down payment required
- Bonneville: \$41,980, \$1,000 down payment required

**Miles motioned that as long as Glen verifies that there is no sales tax or any other fees that they may not be aware of, and that the snow plow package and electronic monitoring module is included in the Foster bid, and everything is to the Board's satisfaction, that Glen has the authorization to have a work order faxed for the Board's signature, Christina 2<sup>nd</sup>, so voted.**

Senate Bills (SB) 228 & 237

The Board reviewed two letters that were drafted in response to proposed legislation, SB228 and SB237. **Miles motioned to sign version 2 and send it to our representatives, Christina 2<sup>nd</sup>, so voted.**

Fan Installation Specs

The Board reviewed and approved the fan installation specs, and set a deadline of three weeks for the bids to be returned.

### Perambulation Bid Specs

The Board reviewed the perambulation bid specs for the Rumney/Groton and Hebron/Groton town lines. Miles noted that it appears there is a 4<sup>th</sup> municipality bordering Groton at the Groton/Rumney/Dorchester corner. Pam verified that the corner includes Wentworth. This information will be added to that bid spec sheet. The bid specs will be submitted to the Rumney and Hebron Boards respectively for their review and comment.

### USDA Certification of Compliance

Based upon the language in the Certification of Compliance, the Board asked for clarification on the Town's eligibility for the grant and what portions, if any, of the drug free work place requirements section applies to the Town as the grant is for the purchase of a truck. The Board tabled this until they receive this clarification.

### RSA 95:1

The Board received a response from the New Hampshire Municipal Association which raised a number of concerns regarding using donated equipment. The Board will ask Glen to submit a realistic list of what he hopes to do for work this year that will potentially involve using his personal equipment. Bid specs will be generated from that list. In addition, at some point the Board wants a list of all this year's anticipated projects for the Highway Department with a priority on those jobs that were not completed in the prior year.

### **NEW BUSINESS**

#### Memo to the Trustees of the Trust Funds

**Christina motioned to sign the memo to the Trustees of the Trust Funds regarding closing the Old Home Day Expendable Trust Fund per warrant article 28, Bob 2<sup>nd</sup>, so voted.**

#### Groton All-Hazard Mitigation Plan

FEMA has given approval of Groton's All-Hazard Mitigation Plan pending the Board's adoption of the plan. There were a number of minor changes/corrections proposed before the plan was submitted to FEMA. The Board would like to verify that these changes were made. **Miles motioned to table the All-Hazard Mitigation Plan until next week, Bob 2<sup>nd</sup>, so voted.**

#### New Hampshire Electric Coop (NHEC) Energy Solutions Energy Efficiency Seminar

The May 8 Efficiency Seminar is available to commercial and municipal NHEC members. Christina and/or Bob may attend if available.

#### Yield Tax Warrant for Green Acre Woodlands

**Christina motioned to table the Yield Tax Warrant until next week, Miles 2<sup>nd</sup> so voted.** The Administrative Assistant discovered that the Tax Collector will not be in the office on Wednesday to process this paperwork thus the tax due date noted on the warrant will have to be changed.

#### Intent to Cut for Mourning Dove LLC

**Bob motioned to sign the Intent to Cut for Mourning Dove LLC, Map 2 Lot 48, Miles 2<sup>nd</sup>, so voted.**

Access roads are Campbell Lane (private) and North Groton Road.

#### Health Trust Survey

Health Trust will be randomly selecting members to participate in a survey. Christina has been selected as a possible participant. If chosen she will respond to the survey and refer them to Pam (as the Benefits Administrator) if there are questions that she cannot answer. The Board is fine with this.

#### Groton Historical Society (GHS)

The Board approved the GHS request to use the Town House and grounds to host a Memorial Day program on Monday, May 26 at 11:00 am to honor our veterans.

#### One Day Electronics Collection Day

Electronics Collection Day is scheduled for Saturday, May 31 from 9:00-12:00 in the Town House parking area. The collection company will arrive between 7:30 and 8:00 am. They request that the Town provide 2 personnel to help with traffic and guide residents. Miles agreed to be on site. The Board would like Transfer Station Supervisor Joe Koslow to be on site if possible. James Joyce will assist if the Board cannot find enough people. The Board requested that Joe inventory anything that is on hand at the Transfer Station that needs to be dropped off as there is a fee for most items and the Board will need to have a check ready. Notices and fee schedules will be available soon.

#### Request to Exceed the Posted Weight Limit

A resident is requesting permission to exceed the posted weight limit on North Groton Road between the Groton/Dorchester town line and the intersection of Halls Brook Road and North Groton Road for Home Depot's delivery truck. Even though the truck's limit is 13 tons and thus does not exceed the limit, Home Depot will not deliver without permission. Christina stated that a number of delivery companies are doing this now. **Miles motioned to sign the permission to exceed the posted weight limit, Bob 2<sup>nd</sup>, so voted.** The permission is date specific and cautions the driver to stay off the shoulder. Christina stated that at some point she would like to have a discussion with the Road Agent about when the roads are posted, and keeping roads posted beyond the state's time frame at his discretion.

#### Central New Hampshire Special Operation Unit (SOU) Informational Meeting

The SOU will be conducting an informational meeting in Concord on May 16. Christina and Bob might attend.

#### Driveway Permit

The Board reviewed the 3 driveway permits issued for the Map 6 Lot 1. Miles has some concerns with the permits. The location of the driveway that is supposed to be for the town garage has been switched with the logging company's entrance. In addition, the language in the permit indicates that the Town access and possibly the entire driveway have to be paved. The State is also requiring 400' of site distance which involves cutting into the embankment. Miles attempted to get the GPS points for the driveways today but was having some difficulties with the GPS. **Miles motioned to table this until he gets the correct GPS points, Christina 2<sup>nd</sup>, so voted.** The Board directed Pam to clarify whether the State is requiring just the apron of Town access way to be paved or the entire driveway.

## Work Sessions

The Board scheduled two work sessions:

- Tuesday, April 22 at 6:00 pm with Chief Pivrotto and to discuss Town policies. Christina stated that she and Pam will gather some policy samples that can be distributed to the Board and used as a spring board.
- Tuesday, April 29 at 6:00 pm to work on policies.

**Christina motioned to go into non-public session pursuant to RSA 95:3-A II (c,d) at 8:45 pm Miles 2<sup>nd</sup> so voted.**

**Miles motioned to return to public session at 9:18 pm, Christina 2<sup>nd</sup>, so voted.**

**Bob motioned to adjourn at 9:19 pm, Miles 2<sup>nd</sup>, so voted.**

Respectfully Submitted,  
Pamela Hamel  
Administrative Assistant