

**TOWN OF GROTON
SELECT BOARD MEETING
June 3, 2014**

In Attendance: Christina Goodwin, Miles Sinclair, Robert Ferriere, Pamela Hamel (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:04 pm.

APPOINTMENTS

Roy Sabourn of Sabourn & Tower Surveying and Septic Design addressed the Groton Board, Rumney Select Board member Dan Kimble, and the audience. Mr. Sabourn's company had received a request to bid on the Rumney/Groton and Hebron/Groton perambulation projects. He did not submit a bid and wanted the opportunity to explain to the Board why he did not feel he could do the work in the time frame allowed, as well as go through the perambulation process. There were no bids received for the Rumney/Groton project and only one (from Barnard Surveying) for the Hebron/Groton project. Mr. Sabourn explained that perambulating is basically a walking of the town lines to make sure the lines are marked, and the end and intermediate bounds are still there. As a member of the Thornton Select Board, he admitted that they have not done their lines for some time. He stated that the project is broken down into three parts with the first one consisting of research. Depending upon what the Town has for records, this part of the process can be very time consuming. Unfortunately, to complete the project in the time allotted they would be doing this research during the time of year when they have the most outdoor time for completing survey projects, etc. For their part, the research is best done in the winter months. However, this research can also be done by local volunteers, which will save a lot of time and money. They could see what perambulating records already exist in the Towns, go to the Records and Archives located in Concord on Fruit Street, and get copies of the charters and amendments to the charters. He stated that this is very important. Sometimes there is also information at the State Library. For his firm, this is a tough time of year to do this type of work as there is a lot to it. The Town can purchase "A Manual on Municipal Boundaries: Perambulating Town Lines in New Hampshire" from the New Hampshire Land Surveyors Association. The manual contains helpful information, which would assist the Town in the process.

Once the research phase is complete then they go and look for the monument(s) that are on the ground. It is good to have a surveyor assist on this phase. These two phases are enough to file a perambulation report. Finally, the last phase includes an on ground survey with GPS points done and lines re-blazed. If this is done once, very well, then the tools exist to re-perambulate in the future without having to go through the research phase. He stated that the Towns should let the property owners know that surveyors will be on the property. The best time to work on these projects is late fall/winter to do the research and the ground work in late fall of the following year. A timeline for his company to complete this would be by the end of 2015 with a possible extension into the spring of 2016. The bid deadline was June 2015. Dan Kimble stated that the Rumney Board was in agreement to extend the deadline if necessary. He will type up his notes for the other Board members and discuss this at their next meeting. The Groton Board is willing to extend the timeline if necessary. Alan Barnard stated that much of the charter for Groton could be found in the Groton/Plymouth Perambulation notebook produced by Chas Pearson, B.V. Pearson Associates in 1999.

MINUTE APPROVAL

Christina motioned to approve the minutes of May 27 as written, Bob 2nd, so voted.

OLD BUSINESS

Hebron/Groton Perambulation

The Board agreed to accept Alan Barnard's bid to perambulate the Hebron/Groton town line if the Hebron Board is also in agreement. Mr. Barnard's bid was (not to exceed) \$15,000.

Fishing Derby Concerns

Miles reported that the picnic tables have been moved from the park to the pond, the rails are up on the bridge, the Highway Garage side of the approach has been graded, and other side is a little rough but the Road Agent has said it will be graded prior to the derby and any remaining ground work will be completed. The bathroom facilities in the Highway Garage will be available to use if necessary. Marina Chase brought in the Groton Town Pond sign. It will be mounted to the shelter at the pond.

NEW BUSINESS

All-Hazard Mitigation Adoption

Miles motioned for the Select Board to adopt the All-Hazard Mitigation Plan, and the Wildfire Protection Plan contingent upon the approval of Fire Chief and Emergency Management Director Roger Thompson, Bob 2nd, so voted.

Junkyard Inspection Reports

- Old Rumney Road: this property has slipped out of compliance. The property owner has stated that he has already done some things to correct this. Action: send a letter with a copy of the report and re-inspect in June.
- Giovanna Road: this property has slipped out of compliance. Action: send a letter with a copy of the report and re-inspect in June.
- North Groton Road: in compliance, no further action needed.
- North Groton Road: continuing clean-up. Action: send a copy of the report.
- North Groton Road: this property has a "junk yard" but is not in violation. No further action needed.
- Sculptured Rocks Road: in compliance, no further action needed.

The Groton Health Officer has 3 properties to inspect and will submit a written report of his findings to the Board.

North Groton Road Bid Specifications

The Board reviewed the North Groton Road Bid Specifications and made some corrections and adjustments. The site visit will be Thursday, June 26, meeting at the Town House at 9:00 am. Bids are due Monday, July 14, and will be opened Tuesday, July 15 during the Select Board meeting.

Old Home Day Committee

In order to solicit more local involvement in the parade, the Board will send a letter to the Hebron and Rumney Boards asking for someone from their respective Fire and/or EMS Departments to participate. The Committee has agreed that they will continue with an evening program.

Park Playground

When the Joint Loss Committee inspected the park they discussed the potential of bringing in some more sand for under the playground equipment. The Board directed the Road Agent to get some costs for hiring someone to bring in 14 yards of the appropriate sand. The Groton Highway Department will be responsible to spread it.

Joint Loss Safety Committee Meeting

The Joint Loss Safety Committee will meet on Tuesday, June 10 at 5:30 pm to inspect the former Town Offices and Library building. The Select Board will have a work session at the Town House immediately following if time allows.

Work Sessions

The Board scheduled work sessions for June 17 and 24 at 6:00 pm at the Town House.

Library Trustees' Request

The Library Trustees requested permission to store the circulation desk in the basement. The Board is fine with this if the desk will fit and if some of the shelving that is currently down there is removed.

Citizen Request

Miles would like to borrow some tables on June 15 for a graduation party. Christina and Bob are fine with this as long as they are returned undamaged. Miles abstained from the decision.

Construction Debris Dumpster

The Board would like to look into tracking whether or not the Town is bringing in enough income to cover the C&D dumpster. The first step is to determine if all attendants are tracking whether the fees collected are for C&D or for other items such as tires, etc. They directed Pam to speak with Transfer Station Supervisor Joe Koslow regarding how the attendants are tracking the fees.

RSA 195

Christina stated that she believes the Board should consider looking into the options for schooling for Groton in light of the potential of the Bridgewater/Hebron School withdrawing from the district. Lou Lieto has volunteered to approach other entities (Rumney School District, Plymouth, etc) as a representative of the Groton Select Board to gather information. He would not be negotiating anything but would be looking into what other districts have to offer as well as costs. There are financial questions that will not be answered via the RSA 195 Committee, and the Town cannot depend upon Bridgewater and Hebron to do our due diligence. The Board agreed.

Primex Transition Endorsement

Primex offers a Transition Endorsement to provide coverage for unknown incidents that occur prior to switching from the Town's current property/liability insurance carrier to Primex. This endorsement is voluntary as the Town may purchase 'tail' coverage from the current carrier. Before making a decision, the Board would like to investigate the cost of insurance to cover potential claims during this transition period.

New Highway Employees

The Board reported that they have recently hired two new employees to work with Glen Hansen in the Highway Department. They will also do park and cemetery maintenance. The Board would like to introduce them to the public at next weeks' meeting if they are able to attend. Pam will contact Glen Hansen

Christina motioned to go into non-public session pursuant to RSA 91-A: 3 II (a,b,c) at 9:04 pm, Bob 2nd, so voted.

Miles motioned to return to public session at 10:04 pm, Bob 2nd, so voted.

Bob motioned to adjourn at 10:05 pm, Miles 2nd, so voted.

Respectfully Submitted,
Pamela Hamel
Administrative Assistant