

**TOWN OF GROTON
SELECT BOARD MEETING
July 8, 2014**

In Attendance: Christina Goodwin, Robert Ferriere, Pamela Hamel (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:07 pm.

Christina announced Miles Sinclair's resignation from the Board and all positions with the Town due to personal reasons. The Board has agreed that anyone who is interested in fulfilling the Board position should submit a letter of intent to the Board by July 22 at 4:00 pm.

Christina motioned to have Chief Pivrotto advertise for the Animal Control Officer position, Bob 2nd, so voted. They will meet with the Chief next Tuesday at 6:30 pm to discuss the position and the posting.

MINUTE APPROVAL

Christina motioned to approve the minutes of June 24 as written, Bob 2nd, so voted.

UPDATES

Christina gave the following updates:

- Clarified that the fire training discussed at the last meeting was not a Groton Wind Farm training. It was a standard forest fire training being organized by the Rumney Fire Chief. The training was scheduled to take place in Groton. Chief Thompson contacted Chief Coursey about the necessity of communicating with him whenever there is a training event scheduled in Groton. The training was cancelled at that time.
- Two excavation companies and two paving contractors attended the North Groton Road reconstruction project site visit. All bids are due Monday, July 14 by 4:00 pm.
- The culvert replacements on Edgar Albert Road and North Groton Road have both been completed.
- The All-Hazard Mitigation Plan has been accepted and approved by FEMA.

OLD BUSINESS

Christina motioned to sign the Newfound Lake Region Association support letter, Bob 2nd, so voted.

Truck Bed Size for Construction Debris

Christina provided some bed size specs for a number of different trucks. The Board agreed that a small bed is anything up to 6', and a regular bed is anything over 6'.

Sand for the Playground

Pam will clarify if the costs that Miles received for the playground sand included the delivery charge. **Christina motioned to approve the lower of the two including the delivery charge and have it delivered no later than July 25, Bob 2nd, so voted.** Betty Smolinsky asked if the Recreation Committee will consider installing some benches near the playground area. Christina responded that at this time there

is no committee, however, the Board has discussed planting shade trees and will also keep this request in mind.

Building Permit Violation

The Board has sent 3 letters to a property owner on Hammerhead Lane regarding a building permit violation. The owner submitted an incomplete application along with a check that was not properly filled out. It has been one month since the last communication. The Board is sending a stern letter giving the property owner until August 1 to respond. **Bob motioned to sign the building permit violation letter, Christina 2nd, so voted.**

NEW BUSINESS

Old Home Day Parade

The Town of Rumney will be sending a fire truck to participate in Groton's Old Home Day parade and would like the Town of Groton to reciprocate by sending a truck for the Rumney Old Home Day parade. The Board agreed to send a Highway truck and volunteer, but they want the truck to have the Town's logo installed beforehand. The Board will meet with the Road Agent at 5:30 pm on July 15 to discuss this and other Highway Department matters.

Front Deck of Town House

Christina noticed that some boards on the front deck are feeling a little spongy. She does not know if only a few boards need to be replaced and/or if they can wait until next year to replace them. Kyle Andrews looked at the deck. He believes that not all the boards need replacing, and even if they decide to replace all of them, it is only 13 planks. The Board will ask the contractor who will be doing the fire escape to give a quote for replacing the deck planks, and they will look for money within the budget to do the work.

New Hampshire Municipal Association (NHMA) Floor Policies

Each year the NHMA solicits input from municipalities on a variety of policies that affect local government. Municipalities have the opportunity to determine if they are for or against them and send a delegate to the Floor Policy Conference in September to cast a vote on behalf of the Town. The Board will individually review the policies and determine if they feel any pertain to Groton. If so, they will schedule a work session to discuss their position and choose a delegate.

Transfer Station Closing

Christina noted that there was no sign alerting residents that the Transfer Station was closed on Saturday. Pam reported that Joe Koslow had made a sign which was up for a number of days. It was made of cardboard and thus must have been ripped off the fence in the wind and rain. The closure was also posted on the web and at the Town House. The Board would like Joe to look into getting a more durable sign, possibly metal, to avoid this situation in the future. They will also look into offering a current Town employee the opportunity to fill in at Transfer Station as an alternate.

2014 Dog Warrant

Bob motioned to sign the warrant for unlicensed dogs, Christina 2nd, so voted.

Class VI Road Maintenance Agreement

Christina motioned to sign the Class VI road maintenance approval for Coutu, Bob 2nd, so voted.

Application for Reimbursement for State Forest Land

Christina motioned to sign the application for reimbursement for State Forest Land, Bob 2nd, so voted.

USDA Grant

Christina announced that the Town has received a USDA grant for \$25,000 to be used toward the purchase of the new truck. The Board will meet with the USDA representative on Friday, July 25 at 9:00 am to sign the obligation paperwork.

Emergency Operation Plan Annual Concurrence

Christina motioned to sign the Emergency Operations Plan Annual Concurrence, Bob 2nd, so voted. Christina would like the Emergency Management Director to compile a list of people who might have special needs and a list of volunteers who are willing to help in times of crisis. Otto Jespersen stated that 911 in Concord has a registry that allows residents to register if they have special needs. Perhaps this information could become available to the Town.

Septic Design Plans for Baron, Blanchette Lane

Bob motioned to sign the septic design plans for Baron, Blanchette Lane, Christina 2nd, so voted.

Intent to Cut for Morrison

Christina motioned to sign the Intent to Cut for Randy Morrison, Map 5 Lots 28 & 36, Bob 2nd, voted. Randy Morrison is a logger who has been hired by the State and is the purchaser of stumpage & timber rights on public lands. As such he was required to post a yield tax bond.

Request for Funds Distribution

The Board reviewed a request for funds distribution form that Christina created. **Christina motioned to approve the form and incorporate it into the financial policies, Bob 2nd, so voted.**

Town House Maintenance Items

Christina and Bob will ask Tom Glidden to provide some maintenance work at the Town Office by looking at the heat tape (section coming down) and checking the septic tank.

The Board will ask Gary Easson to provide a quote to change the two outdoor lights at the Town House to LED with one on a sensor. A second quote will also be requested for repairing the light over the door as is. They would like the quotes submitted by July 22.

Christina motioned to go into nonpublic session at 8:34 pm pursuant to RSA 91-A:3, II (a), Bob 2nd, so voted.

Christina motioned to return to public session at 9:30 pm, Bob 2nd, so voted.

Bob motioned to adjourn at 9:31 pm, Christina 2nd, so voted.

Respectfully Submitted,
Pamela Hamel
Administrative Assistant