

TOWN OF GROTON  
SELECT BOARD MEETING  
January 6, 2015

**In Attendance: Christina Goodwin, Kyle Andrews, Robert Ferriere**  
**Absent: Sara Smith (Administrative Assistant)**

**Audience Members Present**

Christina called the meeting to order at 7:00pm.

**MINUTE APPROVAL:**

**Kyle motioned to approve the minutes of December 30, 2014 as written, Bob 2<sup>nd</sup>, Christina abstained, so voted.**

**OLD BUSINESS:**

*Flagpole Light Quote*

The Board reviewed the options and quotes for the lighting of the flag pole. Solar Lights are not dependable and the quote indicates costs can vary but worst case scenario being about \$250 but would require the batteries to be checked and changed possibly yearly and the solar covers also cleaned yearly. The other option of LED lighting is more dependable and quoted at approximately \$345 for parts and labor. The Board approved the LED lighting with a request that Gary Easson complete the project by the end of January. The Board would also like to encumber the funds for this project from the 2014 budget as the year has not been closed. **Christina motioned to encumber \$345 from the 2014 General Government Buildings budget for the flagpole light, pending New Hampshire Municipal Association approval, Bob 2<sup>nd</sup>, so voted.**

*Moving the copier*

The Board is considering moving the copier out of the Select Board's Office and into the hallway near the forms box, in order to allow access for Town Department's when the Select Board's Office may be closed. There are three different tasks that must be accomplished to make this happen. The Board reviewed the tasks and the costs associated with all. First, the electrician costs by Gary Easson quoting as worst case scenario \$400 and best scenario \$200. Second, the computer company would need to run the network wire to a wall plate with the quote including labor, wire, wall plate and jack for less than \$50. Third is the programming of the copier with coded access and moving the machine at approximately \$165. The Board discussed concerns with the fax exposure but agreed that faxes are limited so the exposure would be minimal. After reviewing the total cost of approximately \$600, it was determined that the benefits far outweigh the costs. **Christina motioned to approve moving forward with the transfer of the copier and to award the project to Gary Easson, Phil Tucker and Dave Switaj to complete each of their respective parts, Bob 2<sup>nd</sup>, so voted.** The storage maps will be moved to the closet.

*Donated Laptop*

Dave Switaj recommended requirements for using the donated laptop online and applicable updates that would be needed. After further discussion, it was determined that this laptop

would be a good fit for the Cemetery Trustees and to transfer the software for the program to track cemeteries and burials. If the software can be moved, the Board agreed. The Board will update the Cemetery Trustees and move forward.

### **NEW BUSINESS:**

#### *Schedule January Meetings*

The Board discussed the schedule for work sessions for January and if they will still hold a meeting on January 13<sup>th</sup> as their administrative Assistant, Sara Smith, was not available that evening. The Board agreed to move forward with the January 13<sup>th</sup> meeting and added the following work sessions to finish budget preparations: January 13 at 6:00pm, January 14 at 5:00pm, January 20 at 6:00pm, and January 27 at 6:00pm. Any additional work sessions will be added as needed in order to finalize the budget.

### **SELECT BOARD ITEMS:**

#### *Ed Smith*

Christina updated the audience to the passing of Ed Smith. Ed was one of the Deputy Fire Wardens and has done a number of things for the Town over the years. He has worked for the Highway Department, the Police Department and also on the Select Board. Christina would like the Board to consider Ed for a Town Report dedication either this year or the next. She also updated the audience with the calling hours and arrangements.

#### *Town Report Cover Picture*

Christina reminded the audience that anyone who wanted to submit a picture for consideration do so as soon as possible.

#### *Lighting reimbursement*

Christina updated the audience with regard to the application for reimbursement for the outdoor lighting replaced. New Hampshire Electric Cooperative (NHEC) approved the municipal rebate and the Town has received \$247.50, which was approximately half of the cost.

#### *Road damage reimbursement*

The Town had previously billed the logger for damage on Edgar Albert Road caused by their logging. A check for \$918.00 was received from Packard Logging & Chipping, LLC.

#### *Antitrust Litigation*

Previously, the New Hampshire Municipal Association (NHMA) responded to an inquiry about municipal derivatives and antitrust litigation. The response stated that the Town of Groton may have invested at some point. The Board will have Sara submit this information to the Trustees as it pertains to their accounts.

#### *Wind Farm Letter*

The Board previously agreed to submit a letter to the Site Evaluation Committee. Christina updated that the Board is still working on this and hopes to have something ready for the next meeting.

*Cleaning*

The Board discussed the cleaning as it appears the building hasn't been cleaned for a number of weeks. Christina will check with staff.

*Christmas clean up*

Christina asked for volunteers to help take down the Christmas decorations at the Town Office. Volunteers will meet at 1:00pm on Sunday, January 11, 2014.

**QUESTIONS AND COMMENTS:**

*USDA grant*

Slim inquired if the Town has received the grant for the new truck and what the amount was. The Board will verify if received and the amount received.

*Planning Board*

The Planning Board has to change the meeting of January 28<sup>th</sup> to January 21<sup>st</sup> at the same time at the Town Office.

*School budget hearing*

Slim Spafford announced a school budget hearing scheduled for January 9, 2014 at 6:30 pm at the Newfound Regional High School. Slim advised that Sheri Nelson is Groton's Budget Representative. Among the concerns is the cost to install a projection room in the school's auditorium at a cost of \$16,000. Christina mentioned that the current system may not be compatible. Slim encouraged the Town to attend.

*Planning Board Warrant Article meeting*

The Planning Board is holding a meeting on January 8, 2015 at 7:00pm to discuss a possible submission for an Ordinance. It appears that it may actually be a Warrant Article that would be incorporated into the Town's Zoning Ordinance. The Planning Board has been talking with New Hampshire Municipal Association to verify the criteria and deadlines for doing this. Christina raised a concern that the Planning Board also needed to meet the deadlines of the Select Board as they are the authority required to post the Warrant and should also give Laura Hauser a heads up. A concern was raised about the meeting being posted and Slim stated it was posted at the Town Office and he would make sure it was posted at the Transfer Station on Wednesday.

*Joe Koslow*

Joe requested to be on the agenda next week with regard to some pricing for items being collected at the Transfer Station.

**Kyle motioned to adjourn at 7:45pm, Christina 2<sup>nd</sup>, so voted.**

Respectfully Submitted,

Christina Goodwin  
Select Board