

TOWN OF GROTON
SELECT BOARD MEETING
March 17, 2015

In Attendance: Kyle Andrews, Robert Ferriere, Christina Goodwin and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:05pm.

MINUTE APPROVAL:

Christina motioned to approve the minutes of March 3, 2015 as written, Kyle 2nd, so voted.

OLD BUSINESS:

Transfer Station Sign

A quote was received from the Prison Sign Shop for the sign for Transfer Station emergency or unexpected closures. It is white on black, 36x30, metal sign that hangs so it can be fastened. It will have three different days. Wednesday will be pre-printed and then two other signs for Saturday and Sunday. The sign is \$85 with an additional \$6 for the two days and \$9 for shipping for a total of \$100.00. The Board and Joe Koslow approved the sign. Christina will call them and place the order.

Emergency Egress Treatment

Christina asked Kyle to provide his input on the treatment of the Egress. Kyle recommends just staining. Christina also asked if anyone knows if the new door upstairs is wired for the alarm. Sara will contact the alarm company to see what the options are.

NEW BUSINESS:

Name the Meeting Room

At Town Meeting, it was mentioned that we wanted to solicit names for the Meeting Room and/or suggestions on whether the room needed to be changed at all. Sara will put the posting online, at the Town Office and at the Transfer Station. Suggestions will be taken for the next few weeks.

Town Meeting Update

There were 56 people present. All articles passed except for one, which was Article 28 for assigned scenic road designation to Province Road.

Election Recount

Christina explained that a candidate has requested that a recount completed. This will take place Sunday, March 22, 2015 at 3:00pm. Anyone can attend, but cannot speak. Candidates can

attend to review the ballots as the recount is completed. By next Tuesday we will have a new Select Board member.

Computer Policy

We have the laptop, that was graciously donated by Otto Jespersen, and has been designated to install the Cemetery Trustees software, but the Board should set up policies so that we are all on the same page with regard to the usage of the laptops. Bob states he agrees we should work on a policy so we have some control. Kyle doesn't think that they should leave the building. Some points the Board agreed should be in the policy are: laptops shouldn't leave the building, they should be signed out through Sara, and if it is a night or weekend then we could lock it in a designated file cabinet. Sara will write up this policy and the Board can fine tune it.

Keys to building

We received a quote a long time ago to change the locks to the building. The lights were left on one night this week, so the Board agreed that this should be further looked at for this year. Kyle stated we can do a regular lock for upstairs and go through the alarm company for downstairs. Kyle thinks we should make a list of who needs keys so we know how many we need. The Board agreed that the locks should be changed.

After Sunday Sara will also have to take Kyle off the room code and add the new Select Board.

Card to Select Board

Christina read a card that the Select Board that thanked Glen Hansen for working on North Groton Road. It was presented from Paul and Dolly Trask.

Primex schedule of exposures

Primex submitted a schedule of exposures to confirm the structures and vehicles in the Town. The Board went over it to make sure everything is valid. There was one address that needed to be removed. We need to add vehicles, the 2000 Chevy Impala and the 2014 Dodge 5500. Sara will check to see which trailer is on the list, the Board believes it is located at Roger Thompson's and is used for firefighting equipment. After the changes are made the Board will review and. **Christina motioned to table the Primex schedule of exposures until the information is updated, Bob 2nd, so voted.**

SELECT BOARD ITEMS:

Deputy Warden Appointment Form

Daryl Smith will be replacing Ed Smith as Deputy Fire Warden.

Kyle motioned to sign the Deputy Warden Appointment Form, Bob 2nd, so voted.

Road Bans

Glen is recommending to the Board to start posting the roads March 18th. These will be posted online, at the Town House and Transfer Station. The State has already posted. Glen mentioned that there are two commercial operations that he has given permission to use the roads at certain times during the road bans but will completely shut down usage as soon as the roads are fully thawed. Christina thinks that this should be in writing not just verbal. The Board agreed that the permit to exceed road limits should be written up by Sara per Glen's directions with the logger or other commercial operator to come to the Town to sign and pick up a copy. This way

the Town has a copy on file. Sara will change the form that Christina submitted by adding a business signature line and the words Per Order of the Road Agent. Sara will have Glen call the two current applicants to have them come in to sign their permit to exceed. **Bob motioned to sign the Road Ban approval Memo, Christina 2nd, so voted.**

QUESTIONS AND COMMENTS:

Joe Koslow asked if the Select Board has put any more thought into having quarterly or every other month meetings with the other departments. Christina explained it is on the list to talk about when the new Board meets.

Christina also explained that the Transfer Station stickers are on the list.

Kyle motioned to adjourn at 7:55pm, Bob 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant