

## **2021 River Road Project Specifications/Bid Requirements**

### **Project Specifications:**

1. All work to be done in accordance with NH Department of Transportation (NHDOT) specifications or as directed by Select Board or designee.
2. Select Board or designee may determine disposal sites for excavated material within the Town of Groton.
3. Street Sweep for 6,500 lf.
4. Pave leveling course 1 1/2 inch compacted with tack coat for 6,500 lf to 20 feet wide. Two percent finished slope from crown to edges.
5. Appropriate width shoulders (2-foot shoulders where applicable) adjacent to finished pavement edge using 1 ½ inch gravel. Shoulders should be compacted.
6. All existing paved driveways to be tied in properly. All non-paved driveways to have gravel added to aprons as needed.

### **Other requirements:**

1. Contractor must use the approved Town Bid Sheet
2. A site visit will be conducted on Tuesday, June 22, 2021 at 1:00pm, meeting first at the Town House.
3. Contractors must include all costs for materials and labor.
4. Contractors must supply a Certificate of Insurance.
5. Contractor must include costs of bonding with proposal.
6. The proposal must be sent (UPS, FedEx, USPS) or hand-delivered to the Select Board. Office hours are Monday – Thursday 8:00am – 4:00pm.
7. All proposals must be submitted in sealed envelopes or packages and clearly labeled – “Town of Groton, NH – North Groton Road Project”. Contractors must submit 4 copies of the proposal.
8. Submissions must be received no later than 4:00pm in the Select Board’s Office at 754 North Groton Road, Groton, NH 03241, on Monday, July 5, 2021.
9. Proposals received after the specified date and time will not be accepted.
10. Facsimile (FAX) and email proposals will not be accepted.
11. Work preferably completed by September 15, 2021.

### **Evaluation and Selection Process:**

1. The awarding authority is the Groton Select Board.
2. The Select Board will open the proposals publicly on Tuesday, July 6, 2021 during the Select Board meeting.
3. The Select Board reserves the right to accept or reject any and all proposals as deemed to be in the best interests of the Town of Groton. Proposals will be evaluated based on completeness and applicability to the objectives of the RFP, cost of services, and qualifications of the Bidder. Incomplete proposals and proposals not applicable to the objectives of the RFP will receive no further evaluation.
4. All bidders will be notified of the Select Board’s final decision.