

Road Committee Minutes  
April 22, 2015

Attendance: Roger Thompson, Glen Hanson, Chuck Stata, Christina Goodwin

Meeting called to order at 6:10pm.

1. Road Standards: The Committee will gather samples of other Town's road standards and also the State's road standards in an attempt to adopt more efficient standards for the acceptance of roads in the future. Christina will bring samples from Bristol and the State. She will also look into the Town's current regulations, if any, and the subdivision requirements. Roger will bring a sample from Plymouth.
2. Bid Specifications: The Committee reviewed the 2014 bid specifications.
  - a. Under Project Specifications there were no changes to #1, #2, #3, #5, #6, #7, #8, #9, and #10. Changes were made to #4, #11 and #13.
    - i. Concerns were raised on #6 with regard to tears that were witnessed in the 2014 project. The tears were corrected with new fabric.
  - b. It was recommended to keep the road open for the 2015 project to lessen the effect on the other side of Town.
  - c. Under Other Requirements there were no changes to #1, #2, #3, #4, #5, #6, #7, #8 and #9. It was recommended to add wording about warranting the project for 18 months and also should any issues arise with the project warranty then neutral arbitration would be arranged.
  - d. Under Evaluation and Selection Process there were no changes.
  - e. The Committee will attach a memorandum explaining the changes in the specifications to the Select Board and adding some additional items.
    - i. Recommended that there is a line in the contract/agreement that the contractor can be shut down if the Select Board or designee finds extreme fault in the project. The shutdown would continue until a resolution can be determined and any delays were at the expense of the contractor.
    - ii. A checklist will also be developed for the site visit that points out specific items, such as project length, culverts, etc.
3. Project Location Recommendation: The Committee discussed possible alternative locations, but agreed in the end that it is best to continue moving forward from the end of the 2014 project. The intent is to get as much linear feet as possible.
4. 2014 Project issues: Glen Hanson will contact M.E. Latulippe Construction to arrange a meeting with Mike Latulippe to review some concerns with the project and how it has held up.
5. Membership: The Committee has lost the engineer and has another member who isn't able to make most meetings. Even though there are less numbers than when we started, it is felt that the group works well together and is doing an efficient job. If anyone is interested in joining they can, but there is no need to solicit members.

The next meeting will be held on May 6, 2015 at 6:00pm to complete a final review of the specifications, review the memo, review the checklist for the site visit and begin road standards. The meeting adjourned at 7:25pm.