

TOWN OF GROTON
SELECT BOARD MEETING
December 03, 2024

In Attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Town Administrator)

Audience Members Present

John called the meeting to order at 7:00pm.

MINUTE APPROVAL

John motioned to approve the Work Session Meeting minutes of November 19, 2024 as written, Tony 2nd, so voted.

John motioned to approve the Select Board Meeting minutes of November 19, 2024 as written, Tony 2nd, so voted.

NEW BUSINESS:

Tax Rate Setting Update

John stated that, at this time, we are still waiting on the school's information to be completed with DRA. We are unable to set our tax rate until this is complete. We are hoping this will be completed soon.

2024 Equalization Municipal Assessment Data Certificate

The Department of Revenue Administration sent in the yearly equalization municipal assessment data certificate to be signed by the Select Board. The Equalization Ratio is where the assessments fall during the year. The State will review the information submitted, which will be reviewed by the State Department of Revenue. The Certificate is what the Town needs to submit to release the information to the State. Avitar does the work for us, sends us the form and once we send it back, they release the information to the Department of Revenue.

John motioned to sign the 2024 Equalization Municipal Assessment Data Certificate, Tony 2nd, so voted.

Amended Local Septic Approval - Map 6 Lot 63-6

The Town received an amended local septic approval and plan for Map 6 Lot 63-6 on Old Fields Road. The original local septic approval was signed in 2022. The amended plans include the change in the house location and elevation, piping, septic tank location, added outbuilding and stone wall and the well location. **John motioned to approve the amended local septic approval for Map 6 Lot 63-6, Tony 2nd, so voted.**

Twin Rivers Office Machines 2025 agreement

The Select Board received the contract from Twin Rivers Office Machines, Inc. covering 1/1/25-12/31/25. This contract covers the same details as last year and is actually for \$70.00 less because we got the new copier. **John motioned to sign the Twin Rivers Office Machines, Inc contract, Tony 2nd, so voted.**

Hazard Mitigation Plan Update 2024 Adoption

June Garneau emailed that the Town of Groton is ready for adoption of the Hazard Mitigation Plan Update 2024. The Select Board reviewed the plan. This plan has been available to the public to view online or at the Town House as well. **John motioned to sign the plan adoption form and the CWPP adoption, Tony 2nd, so voted.**

Grafton County 2024 ARPA funding application

Sara completed the application for the Grafton County 2024 ARPA funding. This is to request funding towards a combined salt and sand shed. Dorchester is currently working on a combined salt and sand shed and they went for a

USDA grant for it. Theirs cost about \$250,000 and it is a 50x80 so we are using this information. There is no maximum amount that we can request for this funding. However, they only have \$500,000 in funding to give to all that apply. Sara filled in the amount that we believe the entire project will cost as the requested funding, knowing that they will only give us what they can depending on who applies. The good news is that we can apply for other funding with this. ARPA funding cannot be used to match funds for other federal grants but may be used in conjunction with other federal funding for projects. The application is due by December 13, 2024 so Sara would like to send it over asap. **John motioned to sign the application for the Grafton County 2024 ARPA funding, Tony 2nd so voted.**

Building Permit Letter

The Select Board was notified that an addition was being put on at 220 North Groton Road. There is no building permit on file. They drove by there and it appears to be that they are adding another story/level to the house. This definitely appears to be over 100 square feet so a building permit is required. Sara drafted a letter for the Select Board to sign and printed the building permit guidelines and a building permit to be sent with the letter. **John motioned to sign the letter to the owners of 200 North Groton Road, Tony 2nd, so voted.**

DEPARTMENT ITEMS:

Highway Department

Bubba went over the following:

- We are expecting to get more snow this week on Wednesday night into Thursday. They are saying 4-8 inches right now.
- The Chip Sealing seems to be holding up with the plowing.

QUESTIONS AND COMMENTS:

There were no questions or comments from the audience.

Having no other business to conduct, John motioned to adjourn at 7:15pm, Tony 2nd, so voted.

Respectfully Submitted,

Sara Smith
Town Administrator