

# BUDGET OF THE TOWN

OF: Groton

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): February 13, 2013

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Christina Goodwin \_\_\_\_\_

*Christina Goodwin* \_\_\_\_\_

Miles Sinclair \_\_\_\_\_

*Miles Sinclair* \_\_\_\_\_

Kyle Andrews \_\_\_\_\_

*Kyle Andrews* \_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	2	47,674.00	46,857.95	48,625.00	
4140-4149	Election,Reg.& Vital Statistics	2	44,440.00	43,354.13	43,828.00	
4150-4151	Financial Administration	2	18,135.00	17,926.33	18,350.00	
4152	Revaluation of Property					
4153	Legal Expense	2	13,500.00	6,346.58	13,000.00	
4155-4159	Personnel Administration	2	59,501.00	49,412.08	77,824.00	
4191-4193	Planning & Zoning	2	9,526.00	1,719.42	11,026.00	
4194	General Government Buildings	2	14,975.00	11,145.21	14,475.00	
4195	Cemeteries	2	2,510.00	2,547.42	3,810.00	
4196	Insurance	2	13,000.00	14,126.11	16,100.00	
4197	Advertising & Regional Assoc.	2	1,790.00	1,833.04	1,990.00	
4199	Other General Government	2	5,802.00	900.00	5,802.00	
<b>PUBLIC SAFETY</b>						
4210-4214	Police	2	90,450.00	90,443.41	96,251.00	
4215-4219	Ambulance					
4220-4229	Fire	2	50,752.00	47,147.78	58,678.00	
4240-4249	Building Inspection					
4290-4298	Emergency Management	2	1,850.00	0.00	1,850.00	
4299	Other (Incl. Communications)					
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration	2	46,775.00	44,318.50	80,133.00	
4312	Highways & Streets	2	48,526.00	48,461.32	51,226.00	
4313	Bridges					
4316	Street Lighting	2	1,100.00	930.83	1,100.00	
4319	Other					
<b>SANITATION</b>						
4321	Administration	2	5,106.00	2,515.31	6,306.00	
4323	Solid Waste Collection					
4324	Solid Waste Disposal	2	48,125.00	39,461.36	46,775.00	
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

1	2	3	4	5	6	7
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<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration	2	2,930.00	1,367.68	2,930.00	
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other	2	3,295.00	3,295.00	3,295.00	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	2	600.00	0.00	630.00	
4444	Intergovernmental Welfare Pymts	2	1,693.00	1,693.00	1,743.00	
4445-4449	Vendor Payments & Other	2	6,000.00	2,821.77	6,000.00	
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation	2	4,314.00	3,731.02	4,414.00	
4550-4559	Library	2	2,500.00	2,500.00	2,500.00	
4583	Patriotic Purposes	2	100.00	82.97	100.00	
4589	Other Culture & Recreation					
<b>CONSERVATION</b>						
4611-4612	Admin.& Purch. of Nat. Resources					
4619	Other Conservation	2	650.00	0.00	650.00	
<b>DEVELOPMENT</b>						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
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<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment		102,648.00	91,732.96		
4903	Buildings	8,9,10,11	13,000.00	12,428.38	30,337	
4909	Improvements Other Than Bldgs.	3,4,5,6,7,12,22, 23,24,25,26	53,850.00	42,736.05	169,000	
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			<b>545,619.00</b>	<b>484,938.22</b>	<b>619,411.00</b>	

Use page 5 for special and individual warrant articles.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund	13,14,15,16, 17,18,19,20,21	\$30,000	\$30,000	\$46,500	
4916	To Exp.Tr.Fund					
4917	To Health Maint. Trust Funds					
4915	Assessing Revaluation CR		\$6,500	\$6,500		
<b>SPECIAL ARTICLES RECOMMENDED</b>			<b>\$36,500</b>		<b>46,500</b>	

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4903	Town House Fire Escape	8			\$14,950	
4903	Town House Painting	9			\$11,700	
4903	Transfer Station Roof	10			\$1,110	
4903	Salt Shed Repairs	11			\$2,577	
4909	Road Work	3			\$96,000	
4909	Road Work	4			\$40,000	
4909	Repair Paved Roads	5	\$25,000	\$24,973.36	\$10,000	
4909	Access Way to Conservation Area	12			\$3,500	
4909	Cemetery Access Road	7			\$10,000	
4903	Town House Repairs		\$10,000	\$9,428.38		
4903	Metal Doors		\$3,000	\$3,000.00		
4909	Cemetery Land		\$5,200	\$4,872.58		
4909	Province Road	6	\$5,000	\$4,437.00	\$5,000	
4909	NLRA	25	\$500	\$500.00	\$500	
4909	Conservation Commission	22	\$650	\$650.00	\$650	
4909	Comparable Wage Increase		\$8,500	\$7,303.11		
4909	Radios		\$9,000	encumbered to 2013		
4909	Town House Surveillance Equip	26			\$500	
4902	Truck for Highway Department		\$28,408	\$28,407.78		
4902	New Backhoe		\$74,240	\$63,325.18		
4909	Groton Historical Society	24			\$850	
4909	Filing Cabinet	23			\$2,000	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			<b>\$169,498</b>		<b>\$199,337</b>	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		243,667	243,667	3,000
3180	Resident Taxes				
3185	Timber Taxes		4,000	6,003.88	4,000
3186	Payment in Lieu of Taxes				500000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		24,000	22,675.48	20,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		0	0	0
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		105	140	140
3220	Motor Vehicle Permit Fees		78,000	82,050.50	78,000
3230	Building Permits		200	235	250
3290	Other Licenses, Permits & Fees		5,500	5,574.83	4,000
<b>3311-3319</b>	<b>FROM FEDERAL GOVERNMENT</b>		2,792	2791.70	0
<b>FROM STATE</b>					
3351	Shared Revenues		0	0	0
3352	Meals & Rooms Tax Distribution		26,547	26,542.80	26,000
3353	Highway Block Grant		22,792	22,792.10	23,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		557	556.73	550
3357	Flood Control Reimbursement				
3359	Other (North Groton Road Reimbursement, Grants, etc)		20,500	17,621.72	20,000
<b>3379</b>	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		2,286	4,163.59	4,000
3409	Other Charges		650	525.25	500
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property				
3502	Interest on Investments				
3503-3509	Other		54,759.0	56,131.91	6,000

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		29,240	18,325.18	0
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance	22	50,650	50,650	650
	Estimated Fund Balance to Reduce Taxes			72,687	
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>				633,134.67	690,090

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	545,619	619,411
Special Warrant Articles Recommended (from page 5)	36,500	46,500
Individual Warrant Articles Recommended (from page 5)	169,498	199,337
TOTAL Appropriations Recommended	751,617	865,248
Less: Amount of Estimated Revenues & Credits (from above)	633,135	690,090
Estimated Amount of Taxes to be Raised	118,482	175,158