

Groton Planning Board  
July 31, 2013  
(as amended)

Present: Chairman Steve (Slim) Spafford, Celine Richer, Dave Labar, Deb Johnson, Russ Carruth, Jenny Burnett, Alternates Sherry Nelson and Ray Blake, and Select Board liaison Miles Sinclair.

Meeting came to order at 7:05 PM.

Minutes of June 26<sup>th</sup> 2013 were read and approved.

Slim stated that there will be a continuance for John Faucher's lot line adjustment hearing which had been scheduled for tonight. That portion of the public meeting will be postponed to August 28 at 7:00 pm.

Public Hearing opened at 7:16 PM regarding Tim Pilcher's proposed 2 acre subdivision with Surveyor Tony Randall presenting. It was affirmed that notice for the hearing had been posted and all letters of notice were sent to abutters. Changes to the draft plat presented to the board at the informational meeting on June 26<sup>th</sup>, 2013 included a reference to NHDES subdivision approval granted 7/1/13 and the addition of signature lines for all seven Planning Board members.

As the Board examined the 5 plat copies presented a discussion took place regarding site amenities, noting that currently there is no electricity to the building, there is a proposed well site, an approved septic plan, and an outhouse currently existing where the septic system is proposed.

Miles moved, Jenny seconded that the proposed subdivision be approved as presented. All voted in favor and the plats were signed. The Public Hearing was closed at 7:35.

Next, Sherry read Articles from the 1988 Town meeting that shed some light on the relevant regulations as well as the history of protocol for the role of Alternate Board Members at Planning Board meetings. Discussion led to consensus that there is great value in hearing from all members, and that procedurally we should document decisions to avoid future confusion.

Jenny moved that Alternate Board Members speak at will during meetings and vote in the event of any absence by an elected Board Member. If there are two Alternates and one vote needed the Chairman will select one Alternate to vote. Further, in the event of a vacant seat the Board will vote in one Alternate to the full Board Member position. Miles seconded the motion and all voted in favor.

For the next item on the agenda the Chair read off a list of documents sent to the court; Pam Hamel and Slim had signed letters certifying that the record sent were as requested.

We turned our attention to the analysis of written Town survey answers. We examined the spreadsheet that Celine had most fabulously prepared. Deb mentioned that she grouped categories logically to help ease summarizing the comments of responding residents.

We agreed to create a paragraph for each of the questions that captured the main points made by survey respondents, and refine these by consensus at the next work meeting by the Master Plan Revision Committee on August 14, 2013.

Meeting adjourned at 8:30 PM.

