

Groton Planning Board

Public Work Session

Members Present: Deb Johnson, Kristina Madden, David Madden, Dave LaBar, Ray Blake

Members Absent: John Rescigno, Russ Carruth

Other Attendees: Anne Joyce, Tony Tavares

Work Session Open: 6:01 PM

Public Business: Discussion of mailing a letter/postcard relating to proposed zoning -

1. Do we mail? **Yes**
2. To whom should we mail to? All property owners, only residents, only voters? **All property owners**
3. What will we mail? A letter or postcard? **A letter**
4. Expenses, what will they be? **Approximately \$319 in stamps, \$14.26 in envelopes, and \$278.81 for black/white copies of the letter and color copies of the zoning map printed by Minute Man Press. The board will be able to use previously purchased stamps for this mailing.**
5. Work distribution & when? Writing, reviewing, modification, print & mailing? **We ask for any additional input on the drafted letter by Feb. 15th so we can provide Minute Man Press with our final draft for printing and folding. The Planning Board will address and seal the already stamped envelopes at their next meeting (Feb. 23, 2022).**

Kristina makes a motion to move forward on this mailing in the manner agreed upon above, Dave LaBar seconds this motion with all members in favor.

The Planning Board reviews the draft and takes comments from members and other meeting participants. Between member review and other participants, a new draft will be created and sent out to all meeting attendees for review and comments before the Feb. 15th deadline. The PB would like to thank the attendees who gave their time and input to help us to create our letter relating to the proposed zoning ordinance.

Members review the last meeting minutes. Kristina makes a motion to waive the reading of the minutes, Ray seconds this motion with all in favor. Kristina makes a motion to accept the minutes as presented, Ray seconds this motion with all in favor.

Other Business: None

Kristina makes a motion to close the meeting at 6:53 PM, Deb seconds this motion with all in favor.